



SWARNIM
STARTUP & INNOVATION
UNIVERSITY
WHERE IDEAS COME ALIVE

Ref No: SSIU/RO/Circular/G81-A/2019

Date: 10/10/19

Circular

Student Enrollment at University

Everyone have to follow the below procedure for Enrolment of Students to University.

1. The admission team has to submit the verified list of admitted students with all necessary documents to Principal of respective Institute along with forwarding letter signed and stamped by Admission team member.
2. The Principal of respective Institute has to re-verify all the data of students after checking about eligibility and necessary documents, submit it to respective Academic Director for its approval.
3. The Academic Director will forward the file to Deputy Registrar for its approval.
4. The Deputy Registrar will submit the file to Registrar for recommendation and will forward it to Controller of Examination for necessary action.
5. The Controller of Examination will generate the Enrolment Numbers after receiving final approval from Registrar. The same will then be forwarded to all the concerned for Information and necessary action.

INDIA'S FIRST UNIVERSITY FOR STARTUP



Controller of Examination

Registrar
Registrar

Swarnim Startup & Innovation University
At.: Bhoyan Rathod, Gandhinagar.

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Managed by : G P Jain Charitable Trust

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